

# SERVICE CHANGE

## Reinstatement Fees: Applications and Permits

Fees to reinstate abandoned applications and expired permits change on March 21, 2011. The below chart provides information on these new rates.

Application / Permit Status	Fee Amount
<b>Application at approved or disapproved status.</b> More than one year, but less than two years in approved or disapproved status with no relevant code/zoning changes and no permits issued during this period.	A full filing fee as outlined in Table 28-112.2 of the NYC Administrative Code is required, unless there are actions <sup>1</sup> in progress.
<b>First permit issued with no work started.</b> More than one year since issuance of permit with no work started, but less than two years.	A full filing fee as outlined in Table 28-112.2 of the NYC Administrative Code is required.
<b>First permit issued with work partially completed.</b> More than one year since issuance of permit with work partially completed, but less than two years.	A \$100 renewal fee plus a percentage of the full filing fee is required. Percentage is based upon work remaining as determined by the Department (outlined in Table 28-112.2 of the NYC Administrative Code).
<b>Last permit has expired, but work has been completed and is awaiting DOB inspection(s) for signoff<sup>2</sup>.</b>	No reinstatement fee required. Permit renewal and renewal fee (\$100 as outlined in Table 28-112.2 of the NYC Administrative Code) required for each work type.  *Permits for each work type must be active prior to scheduling an inspection.
<b>Last permit has expired, but work has been completed and no DOB inspection is required.</b>	No reinstatement or renewal fee required. Applications with all required items received should be signed-off.

<sup>1</sup>Including (but not limited to) Board of Standards and Appeals (BSA), City Planning Commission (CPC) or Landmarks Preservation Commission (LPC) actions. <sup>2</sup>Items requiring sign-off include (but are not limited to) Certificates of Occupancy (CO), Temporary Certificates of Occupancy (TCO) and Letters of Completion.

**Note that any abandoned application or expired permit may not be reinstated after two years from its submission or issuance date. Instead, these applications or permits must be re-filed.** NYC Administrative Code §28-105.7 defines abandoned applications; §28-105.9 defines expired permits. Reinstatement eligibility may also be affected by the vesting provisions of the NYC Zoning Resolution §11-30.

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